



ORGANIZATIONAL GUIDELINES

Dear Sir, dear Madam,

As a part of invitation to the **12th** sports and social event **OLTIS THREE BALLS CUP 2022**, let us send you these detailed Organizational Guidelines. The event is organized by the company **OLTIS Group** for its business partners and friends in Olomouc and Veska by Dolany on **1 – 2 June 2022**.

OLTIS Group is celebrating 25th anniversary of its existence on the market of the IT systems for transportation and logistics this year. We would like to celebrate this anniversary with you – our business partners and quite often also close friends. In this case we have prepared a varied program which we believe will all enjoy.

Similarly to the previous years, your results are scored and awarded in each tournament. Besides the winners, also your participation and rank in all the competitions is awarded by point score, which is then added to give the overall rank. The absolute winner of **OLTIS THREE BALLS Cup** is the player with the highest score. We would like to stress this information again especially for golf non-players and encourage them to participate in the golf tournament in Veska. You will not only have a good time there and learn the basics of the golf play, but you will also collect points for your participation in the additional golf tournaments, which are organized especially for you. In practice it means that also a golf beginner can fully-fledged participate in the OLTIS THREE BALLS Cup tournament and has the chance to become an overall winner.

Based on the last year's numerous and positive comments of the participants of the tournament we have also prepared a tournament for active golf player will be held on the 18-hole master course this year again. The tournament will be started again by canon start and will be enriched by the embedded competition „**Nearest to the pin**“ and „**Longest drive**“.

The Auto Hlavacek Olomouc company is also the official carrier of the event and it will take care of transporting the participants to each sport place.

We are looking forward to meeting you at the OTBC 2022!

*Organizing Committee
OLTIS Three Balls Cup 2022*

1. **OLTIS THREE BALLS CUP 2022 basic data**

Sport tilt of customers and friends of organizing companies will be held in the following sport disciplines:

⇒ ***golf tournament "OLTIS Group Golf Cup" and additional competitions***

⇒ ***bowling tournament of individual players "CID Bowling Cup"***

⇒ ***tennis tournament of doubles "JERID Tennis Cup"***

Beginning of the event: **Wednesday 1 June 2022 10:00**

Expected end of the event: **Thursday 2 June 2022 16:00**

Please confirm your participation by Tuesday, **May 24, 2022** by completing the application form in this [link](#).

2. **Golf tournament "OLTIS Group Golf Cup"**

Tournament manager: Stefan Mesticky

Date: 1 June 2022

Venue: **Golf Resort Olomouc** (www.golfolomouc.cz/en)

The course is located above the village Dolany-Veska app 12 km from Olomouc, direction Sternberk, Opava. Entrance to the area is about 1 km past the last houses of Veska.

Golf course: 18-hole (masters) golf course, 9-hole (public) golf course and practice green

Tournaments: **"OLTIS Group Golf Cup"** (the condition is assigned HCP)

For golf non-players according to their choice and performance:

„Tournament on the 9hole (public) golf course" (Texas Scramble)*

"Mini tournament in putting on the practice green"*

* - players will choose one of the tournaments

Additional competitions: **„Nearest to the pin"**

The most accurate stroke competition will be held within the tournament. The competition will be held on the designated 3par hole. The player, who strikes the ball nearest to the hole, upon the condition that the ball must fall on the green, is the winner.

The players will be scored separately in the men and women categories.

„Longest drive"

The longest drive competition will be held within the tournament. The competition will be held on the designated hole. The player, who strikes the ball the longest, upon the condition that the ball must fall on the fairway, is the winner. The players will be scored separately in the men and women categories.

Players' presence: 8:30 (for the play on 18hole golf course), the players receive the score card and token for driving range

9:30 (for golf non-players) according to the chosen tournament (players will choose just one of the tournaments).

Driving: 8:30 after registration (you'll get there the token for driving range)

Refreshment: During the tournament, light refreshments, soft drinks, coffee, tea, beer, wine, will be provided. After the tournament lunch will be served.

Official beginning of tournament: 10:00 – **OLTIS Group Golf Cup** (cannon start)

10:30 – Golf lessons with coaches within the **Golf Academy for** golf non-players (1,5 hours)

12:30 - **Tournament on the 9-hole golf course** (Texas Scramble)

14:30 – **Mini tournament in putting** on the practice green

Tournament system:

OLTIS Group Golf Cup (masters' 18-hole golf course)

It is closed tournament for handicap adjusting. Format of the tournament is "Stableford" for all the categories. The game is played under the Golf Rules, CGF Competition Rules and local rules.

Tournament ranking will be announced in two categories according to the HCP, in category **GOLD** (HCP 0 - 18.0), in the category **SILVER** (HCP 18,1 - 36) and the category **BRONZE** (36,1 - 54). Best female will also be awarded within the tournament.

Tournament organizers reserve the right to change the HCP range for each category according to the actual number of registered players 2 hours before the start of the tournament.

Depending on the number of registered participants they will be divided into flights, probably 3 (4) players in each flight, start by canon system. The players will be informed about the start time and composition of the flight 12 hours before the start at the latest.

Expected duration of the tournament is about 4,5 - 5 hours.

Tournament on the 9-hole (public) golf course

The tournament will start after completing the basics of golf within **Golf academy** with professional coaches. The system of the tournament is Texas Scramble.

The "Texas Scramble" system constitutes an enjoyable and modest competition. According to the number of registered players three to five players form a flight. All the players of a flight play their first ball from the tee. Then the best played ball is selected. From this place each member of the flight plays again his or her ball. This procedure is repeated until the hole is played successfully.

Expected duration of the tournament, including the training, is approx. 1.5 – 2 hours. The composition of each flight will be drawn after the presentation.

The tournament is designed only for non-golf players, not for current or past green card holders.

Mini tournament in putting

Before the start of tournament, the instructor will be available for beginners to provide them with short instructions how to play golf. Then short mini tournament in putting will be played on the practice green.

The tournament is designed only for non-golf players, not for current or past green card holders.

In case of a large number of participants, the organizer can limit the participation of non-golfists on only one of the tournaments.

Clothing for the tournaments:

Sports long trousers or knee-length trousers (**BEWARE: no jeans!!**), polo shirt.

Footwear for the tournaments:

Special golf shoes or another sports shoe with smooth sole (e.g. shoes for tennis).

Golf clubs:

Golf clubs will be lent to the non-players.

Transport to the venue and back:

Own transport, or organized by OLTIS Group (state in the Registration Form)

Arrival from Brno – link to the map of arrival route is [here](#).

Arrival from Ostrava – link to the map of arrival route is [here](#).

The resort address: **GOLF RESORT OLOMOUC**, Dolany - Veska č.89, 783 16.

GPS coordinates: **49°40' 14 N 17°21' 41 E**

Expected end of the tournament:

15:30

Lunch:

15:30 – 16:30

Ceremony, awards:

Ranking in every golf tournament will be scored by a different number of points according to the difficulty of each tournament. These points will be counted together, which means that even a golf beginner has a chance to become the overall winner of the OLTIS THREE BALLS Cup.

The results announcement of all three tournaments and the women's competition will take place immediately after the tournaments at 16:30 in the Golf Resort Olomouc golf club.

3. **Bowling tournament of individual players "CID Bowling Cup"**

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|-----------------------------------|---|
| Tournament manager: | Rostislav Vasek |
| Date: | 1 June 2022 |
| Venue: | BOWLAND bowling center Santovka (http://www.bowland-center.cz), 2nd floor of the Galerie Santovka shopping mall, Polska 1, Olomouc (new shopping mall in the Olomouc city center). LOBSTER restaurant in the premises of BOWLAND bowling center Santovka. |
| Clothing: | Sports, casual. |
| Participant's presence: | 18:00 |
| Official beginning of tournament: | 19:00 |
| Tournament system: | All the bowling players will play 1 game in line in basic part (1 × 10 frames). After the ending of the basic part we will inform you about next way of playing in the categories of the men and women (around 21:00), depending on the actual schedule and on the final number of the players. The organizers reserve the right to modify the system of the tournament depending on the number of registered participants. |
| Transport to the venue and back: | From the hotel Flora: On foot: BOWLAND bowling center in Gallery Santovka is situated about 1,100 meters from the hotel Flora. It takes about 13 minutes' walk and you can display it here . By tram: from the tram stop on the street Wolkerova (approx. 300 m from the hotel) line # 1 direction "Fibichova" to stop "Trznice", then walk across the bridge about 300 m to the Galerie Santovka shopping mall. |
| GPS coordinates: | 49°35'11.498"N 17°15'31.905"E Link to map here: https://q.page/bowland-olomouc?share |
| Expected end of the tournament: | 22:30 |
| Ceremony, awards: | After the ending of the bowling tournament, at about 23:00. The score achieved in the bowling tournament will be count in the overall ranking of OLTIS THREE BALLS Cup. |

4. **Social evening**

Informal social evening will take place throughout the duration of the bowling tournament and beyond at LOBSTER restaurant and BOWLAND bowling centre Olomouc.

The musical accompaniment will play to subscribers for dancing and listening.

Please note that LOBSTER restaurant as well as BOWLAND bowling centre Santovka are strictly non-smoking. Smoking is only allowed on the terrace of the restaurant.

Refreshment: Dinner buffet, soft drinks, coffee, tea, beer, wine by the glass.

Expected end: 01:00 - 02:00 (according to your mood ☺)

5. Tennis tournament for doubles "JERID Tennis Cup"

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|-----------------------------------|--|
| Tournament manager: | Miroslav Fukan |
| Date: | 2 June 2022 |
| Venue: | Tennis club SK Veska, Dolany-Veska (www.skveska.cz/en), approx. 10 km from Olomouc, direction Sternberk, Opava). |
| Court: | Opened clay tennis courts, event. the tennis hall (in case of rainy weather). |
| Tournament drawing: | Participants will enlist in the tennis tournament as individuals and will be divided into two performance groups. Consequently before the tournament beginning, pairs and groups will be drawn. |
| Tournament system: | The system will be specified according to the number of enlisted players. The organizers guarantee each participant a minimum of three matches (match = set). |
| Players' presence: | 8:30 – 9:00 – We kindly ask you to be punctual, or to inform us about your arrival time |
| Time of drawing: | 9:00 – 9:30 |
| Official beginning of tournament: | 9:30 |
| Refreshment: | During the whole day light refreshments in a form of warm and cold buffet, soft drinks, coffee, tea, beer and wine will be available. |
| Transport to the venue and back: | Own transport, or organized by OLTIS Group (please indicate in the Registration Form) Arrival from Brno – link to the map of arrival route is here . Arrival from Ostrava – link to the map of arrival route is here . The postal address of the Tennis center is Sports center SK Veska, Dolany-Veska, 783 16 . GPS coordinates: 49°39'25.724"N 17°21'39.527"E |
| Expected end of the tournament: | 16:00 |
| Ceremony, awards: | The score achieved in the tennis tournament will be count in the overall ranking of OLTIS THREE BALLS Cup. Results announcements of tennis tournament and at the same time the overall ranking OLTIS Three Balls Cup 2022 will take place immediately after the tournament at 15:30 pm in the premises of the tennis club SK Veska. |

6. Awards

The winners of the each tournament (tennis, bowling, golf) will be announced and the overall rankings on the basis of the results in all three tournaments together.

Prerequisite for placement in overall standings is participation in all three tournaments (tennis, bowling, golf).

Prizes are ready for placement on the 1st – 3rd place of all three tournaments and also for the first three in the overall standings.

7. Accommodation

Organizers will arrange the accommodation for you according to your requests in the Registration Form.

The participants of the OLTIS THREE BALLS CUP 2022 pay the accommodation on their own. Room reservations will be provided by organizers according to your Registration Form.

The participants are offered an accommodation in the rooms of the hotel Flora Olomouc***.

Hotel * Flora Olomouc, Krapkova 34, Olomouc**

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|--|-------------------------|
| ➤ Single room „Comfort****" | price: 1.100 CZK |
| ➤ Single room „Superior****" | price: 1.200 CZK |
| ➤ Single room „Superior Plus****" | price: 1.500 CZK |
| ➤ Double room „Comfort****" | price: 1.500 CZK |
| ➤ Double room „Superior****" | price: 1.600 CZK |
| ➤ Double room „Superior Plus****" | price: 1.900 CZK |

Price is per room and night, including buffet breakfast, wi-fi in the room and VAT.

In case of cancellation after making the order, you will be charged a fee by the hotel according to the hotel accommodation policy:

- ⇒ 30 days before arrival – free of charge
- ⇒ 29–20 days before arrival – 20 % from the price of the ordered services
- ⇒ 19–7 days before arrival – 35 % from the price of the ordered services
- ⇒ 6 days before arrival – 50 % from the price of the ordered services
- ⇒ 24 hours before arrival – 75 % from the price of the ordered services
- ⇒ In case of not logging out within 24 hours prior to arrival and not being booked, the hotel charges 100 % of the services ordered

The rooms category "Economy***", „Standard****" and „Comfort****" will be allocated according to the date of receiving of the application, first, guests will be accommodated in room type „Comfort****".

In the case of use up the whole contingent of rooms in the hotel Flora organizers stipulate the right to offer guests an alternative option with free capacity.

Accommodation orders will be made in the order of arrival of data applications.

8. Parking

- Hotel Flora Olomouc** Parking in the hotel parking lot behind the electronic barrier - 100 CZK / night / car.
- Tennis area SK Dolany–Veska:** There is a parking lot with a capacity of 30 cars.
- BOWLAND Bowling Centre** Within the building there are 3 parking lots (P1, P2, P3) with a capacity of 1000 cars:
- P1 is the lowest floor with direct access to the shopping arcade -1, where the supermarket is located. Motorists in this floor can also use the manual car wash. The car park is open from 7:30 to 21:00.
 - P2 is parking in the underground floor with access to shopping arcades -1 or 0 car park is open from 7:30 to 21:00.
 - P3 rooftop parking with direct access to the entertainment floor marked by the number 2. Car park has a capacity of about 80 cars and is open nonstop.
- Parking is free for the first 2 hours.
- The access road to the Galerie Santovka is possible from Velkomoravska or Wittgensteinova streets.
- Golf Resort Olomouc:** By the Golf Resort area there are 2 parking lots with capacity of 130 and 70 personal cars.

9. Personal Data protection

Consent to the personal data processing and instruction to the data subject

Data Subject

By completing and submitting the form, I hereby grant OLTIS Group, headquartered in Milady Horákové 1200/27a, company ID 26847281, registered in the public register kept by the Regional Court in Ostrava, section B, insert 2844, contact e-mail: gdpr@oltis.cz (hereinafter referred to as the "**Administrator**"), consent to processing my personal data, under the following conditions:

Personal data to be processed:

- ⇒ name and surname, titles,
- ⇒ company name,
- ⇒ position in the company,
- ⇒ email address,
- ⇒ telephone contact.

The purpose of personal data processing is to:

- ⇒ manage the administrative agenda related to the organization of professional and/or social events,
- ⇒ send invitations and other communications related to the activities of the Administrator, including those that cooperate with the Administrator (general sponsors, partners, co-organizers),
- ⇒ insert and store this personal data in the IS MARKET electronic database maintained by the Administrator.

The period of personal data processing is:

- ⇒ these data will be processed by the Administrator for 10 years.

By completing and submitting the form to the Administrator, the Data Subject agrees with the processing of personal data and declares that she/he has been duly instructed by the Administrator about the processing and protection of personal data)*, that the above mentioned personal data is accurate and true and are provided voluntarily to the Administrator.

)* Instructing the Data Subject

The Administrator in accordance with Article 13 of Regulation (EU) No 2016/679 of the European Parliament and of the Council of 27 April 2016, the General Data Protection Regulation (the "**Regulation**") hereby informs that:

- ⇒ data subject's personal data will be processed under his/her free consent under the above conditions,
- ⇒ the reason for providing the Data subject's personal data is the interest of the Data Subject in sending information and invitations, or business offers for organized events related to the activities of the Administrator, which would not be possible without providing such data,
- ⇒ the administrator did not appoint a data protection officer, did not authorize any processor to process personal data, or appoint a representative to perform obligations under the Regulation,
- ⇒ the administrator does not intend to transfer personal data of a Data Subject to a third country, to an international organization or to any third party other than the above,
- ⇒ the data subject has the right to revoke his or her consent to the processing of personal data at any time, the right to request from the Administrator to access, correct or delete personal data, or limit processing, and to object to the processing, has the right to portability of this data to another administrator, as well as the right to file a complaint with the Office for Personal Data Protection if she/he considers that the Administrator is proceeding in violation of the Regulation when processing personal data,
- ⇒ during the OLTIS Three Balls Cup 2022, held on 1–2 June 2022, photographic and video recordings will be made, which OLTIS Group will subsequently provide to participants of the event and also will use it for marketing purposes,
- ⇒ by submitting your application and participation, you agree with publishing the images and video from this event.

I firmly believe that the information in these guidelines is adequate and complete. We are looking forward to seeing you in the friendly sports competitions. In case of any questions, requests or wishes please contact me on the telephone number **+420 602 187 164**, or write an e-mail to events@oltisgroup.cz.

On behalf of the organizing committee



Stanislav Koutný

Head of Sector Marketing of company OLTIS Group
and the man Organizer of OLTIS THREE BALLS CUP 2022

Please confirm your participation by **24 May 2022** by completing the application form: in this [link](#).